

Bi-Weekly Payroll Schedule and Timecard Approval Deadlines

***Note: NDE pay periods run Monday through Sunday.**

BW 26 2021 – BW 1 2023

Pay Period	Pay Period Dates	Employee Timecard Approval Due	Manager Timecard Approval Due	Direct Deposit Date
BW 26 (2021)	12/06/21-12/19/21	Fri 12/17/21 5:00 p.m.	Mon. 12/20/21 12:00 p.m.	12/29/21 *No Benefits Deductions
BW 1	12/20/21-01/02/22 Paid Holidays 12/24/21 & 12/31/21 (Christmas & New Year's Observed)	Mon 01/03/22 12:00 p.m.	Mon. 01/03/22 5:00 p.m.	01/12/22
BW 2	01/03/22-01/16/22	Fri 01/14/22 5:00 p.m.	Tue 01/18/22 12:00 p.m.	01/26/22
BW 3	01/17/22-01/30/22 Paid Holiday 01/17/22 Mon. (MLK Jr Day)	Mon 01/31/22 12:00 p.m.	Mon 01/31/22 5:00 p.m.	02/09/22
BW 4	01/31/22-02/13/22	Mon 02/14/22 12:00 p.m.	Mon 02/14/22 5:00 p.m.	02/23/22
BW 5	02/14/22-02/27/22 Paid Holiday 02/21/22 Mon. (President's Day)	Mon 02/28/22 12:00 p.m.	Mon 02/28/22 5:00 p.m.	03/09/22
BW 6	02/28/22-03/13/22	Mon 03/14/22 12:00 p.m.	Mon 03/14/22 5:00 p.m.	03/23/22
BW 7	03/14/22-03/27/22	Mon 03/28/22 12:00 p.m.	Mon 03/28/22 5:00 p.m.	04/06/22
BW 8	03/28/22-04/10/22	Mon 04/11/22 12:00 p.m.	Mon 04/11/22 5:00 p.m.	04/20/22
BW 9	04/11/22-04/24/22	Mon 04/25/22 12:00 p.m.	Mon 04/25/22 5:00 p.m.	05/04/22
BW 10	04/25/22-05/08/22 Paid Holiday 04/29/22 Fri. (Arbor Day)	Mon 05/09/22 12:00 p.m.	Mon 05/09/22 5:00 p.m.	05/18/22
BW 11	05/09/22-05/22/22	Mon 05/23/22 12:00 p.m.	Mon 05/23/22 5:00 p.m.	06/01/22
BW 12	05/23/22-06/05/22 Paid Holiday 05/30/22 Mon. (Memorial Day)	Mon 06/06/22 12:00 p.m.	Mon 06/06/22 5:00 p.m.	06/15/22
BW 13	06/06/22-06/19/22	Fri 06/17/22 5:00 p.m.	Tue 06/21/22 12:00 p.m.	06/29/22 *No Benefits Deductions
BW 14	06/20/22-07/03/22 Paid Holiday 6/20/22 Mon. (Juneteenth Observed)	Fri 07/01/22 5:00 p.m.	Tue 07/05/22 12:00 p.m.	07/13/22 *New Plan Year Deductions
BW 15	07/04/22-07/17/22 (July 4 increases) Paid Holiday 07/4/22 Mon. (Independence Day)	Mon 07/18/22 12:00 p.m.	Mon 07/18/22 5:00 p.m.	07/27/22 *July 4 Increases
BW 16	07/18/22-07/31/22	Mon 08/01/22 12:00 p.m.	Mon 08/01/22 5:00 p.m.	08/10/22
BW 17	08/01/22-08/14/22	Mon 08/15/22 12:00 p.m.	Mon 08/15/22 5:00 p.m.	08/24/22
BW 18	08/15/22-08/28/22	Mon 08/29/22 12:00 p.m.	Mon 08/29/22 5:00 p.m.	09/07/22
BW 19	08/29/22-09/11/22 Paid Holiday 09/5/22 Mon. (Labor Day)	Mon 09/12/22 12:00 p.m.	Mon 09/12/22 5:00 p.m.	09/21/22
BW 20	09/12/22-09/25/22	Mon 09/26/22 12:00 p.m.	Mon 09/26/22 5:00 p.m.	10/05/22
BW 21	09/26/22-10/09/22	Fri 10/07/22 5:00 p.m.	Tue 10/11/22 12:00 p.m.	10/19/22
BW 22	10/10/22-10/23/22 Paid Holiday 10/10/22 Mon. (Columbus Day)	Mon 10/24/22 12:00 p.m.	Mon 10/24/22 5:00 p.m.	11/02/22
BW 23	10/24/22-11/06/22	Fri 11/04/22 5:00 p.m.	Mon 11/07/22 12:00 p.m.	11/16/22
BW 24	11/07/22-11/20/22 Paid Holiday 11/11/22 Fri. (Veteran's Day)	Fri 11/18/22 5:00 p.m.	Mon 11/21/22 12:00 p.m.	11/30/22 *No Benefits Deductions
BW 25	11/21/22-12/04/22 Paid Holidays 11/24/22 Th & 11/25/22 Fri. (Thanksgiving)	Mon 12/05/22 12:00 p.m.	Mon 12/05/22 5:00 p.m.	12/14/22
BW 26	12/05/22-12/18/22	Mon 12/19/22 12:00 p.m.	Mon 12/19/22 5:00 p.m.	12/28/22
BW 1 (2023)	12/19/22-01/01/23 Paid Holiday 12/26/21 Mon. (Christmas Observed)	Fri 12/30/22 5:00 p.m.	Tue 01/03/23 12 :00 p.m.	01/11/23