

Budget Status Report

Navigation

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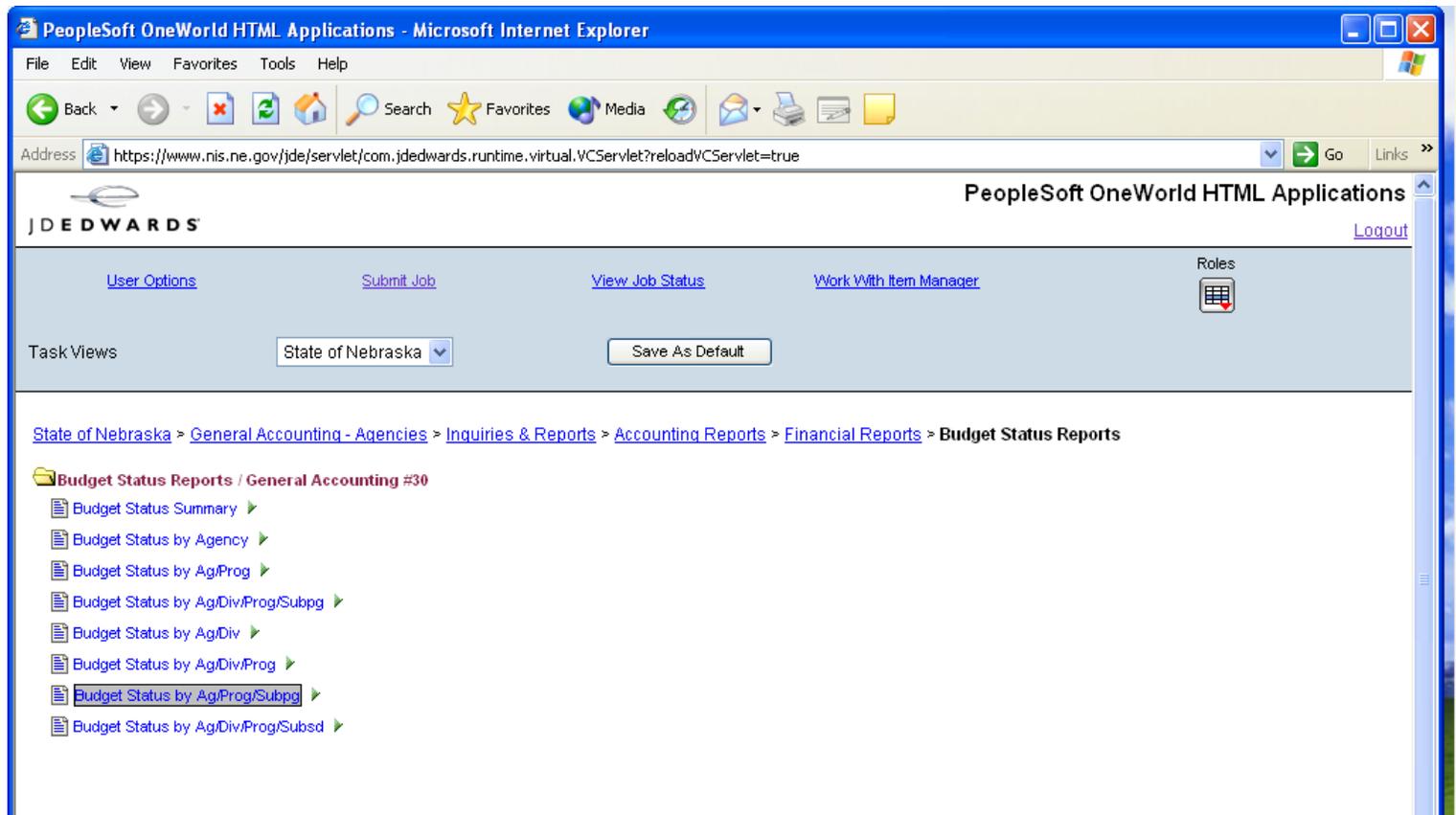
Process

1) Perform the steps listed below.

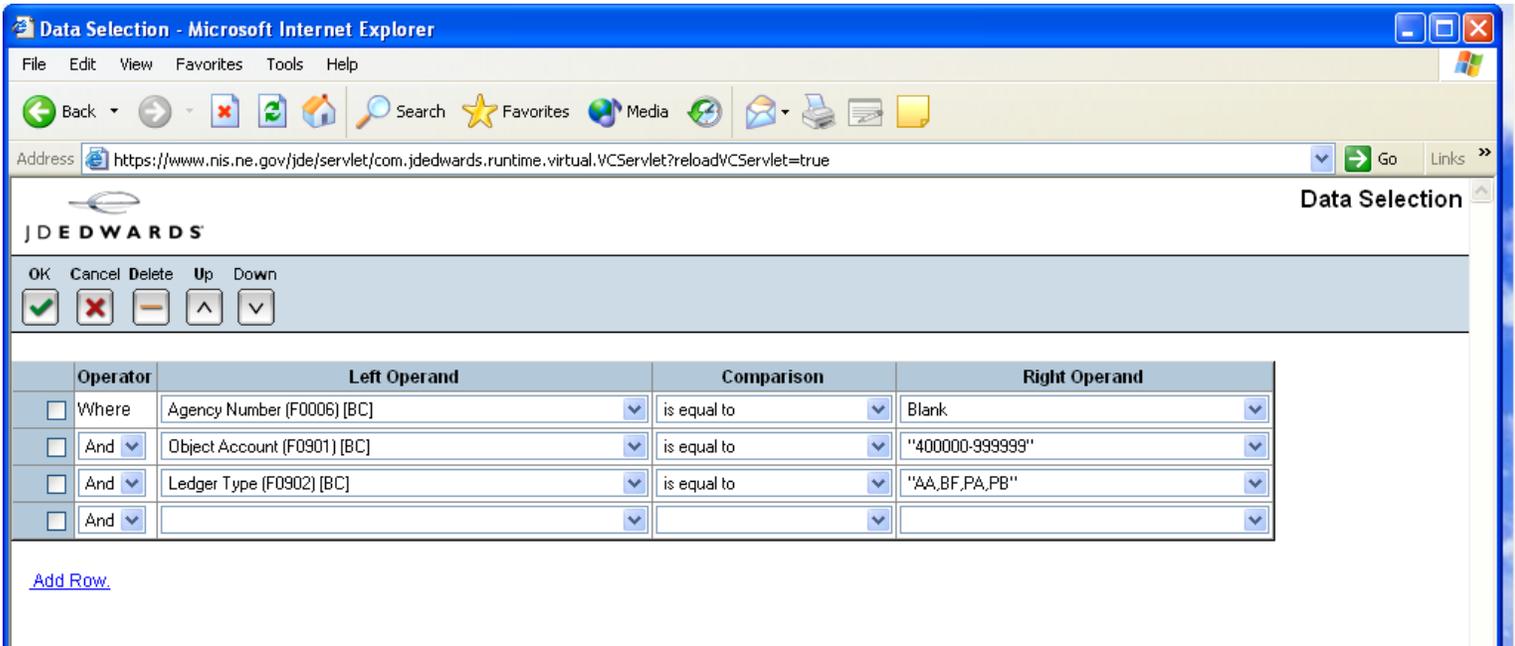
Result

Generate a report showing totals by Budgeted Amounts, Current Month Activity, Year-To-Date Expenditures, Percent of Budget Expended, Encumbrances, and Balance.

Start this instruction from the menu.



1. Click on the appropriate report and the Version Prompting window appears.
2. Choose *Data Selection*, then click *Submit* and the Data Selection window appears.



3. Change line one as follows:

- *Right Operand* – Choose *Literal* – Enter **013**, then click *OK*.

4. Add data as follows to line four:

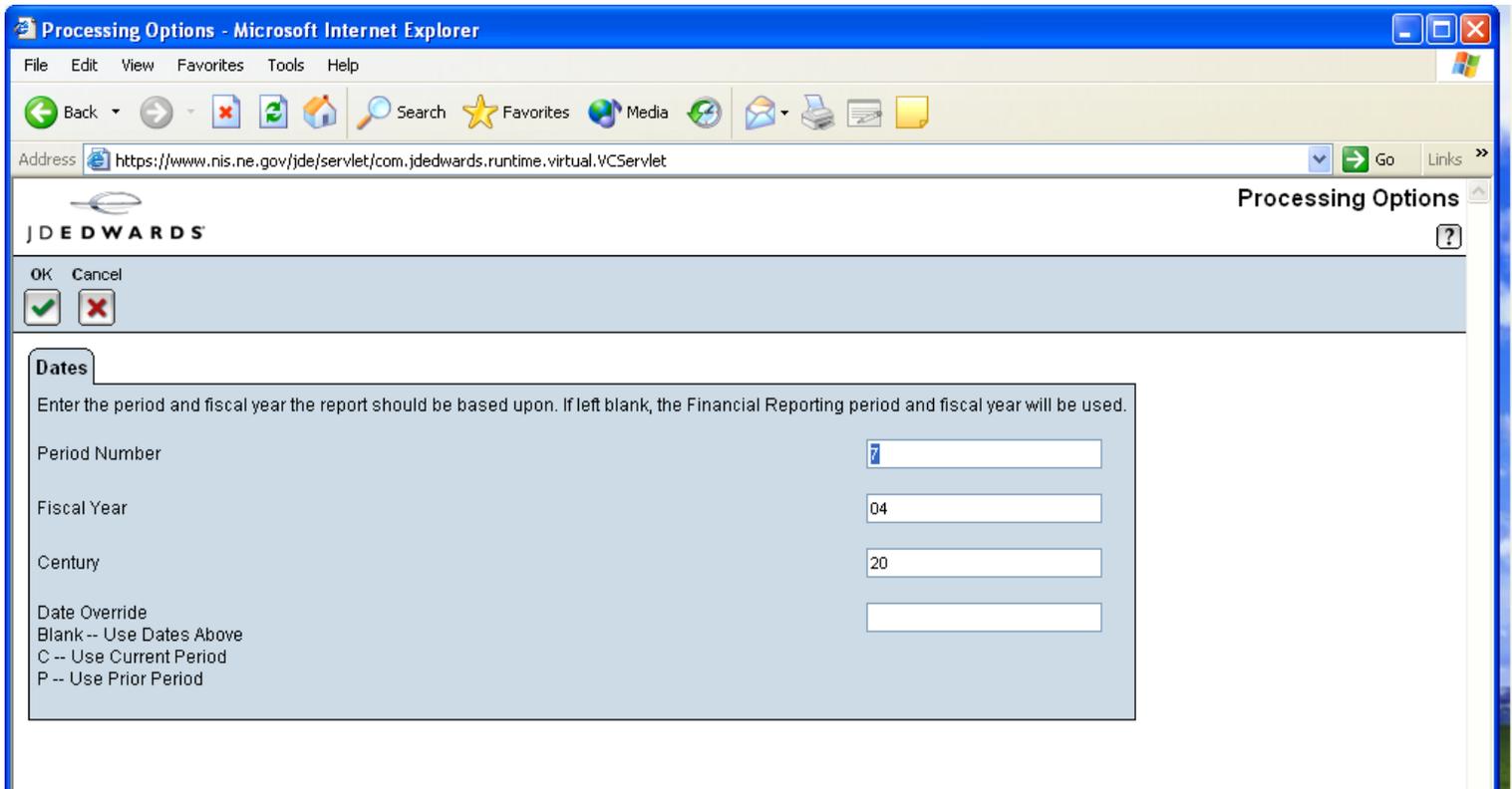
- *Left Operand* – Program Number (F0006) [BC]
- *Comparison* – is equal to
- *Right Operand* – Choose *Literal* – Enter your program number, then click *OK*.

5. Add data as follows to line five:

- *Left Operand* – Agency Subprogram (F0006) [BC]
- *Comparison* – is equal to
- *Right Operand* – Choose *Literal* – Enter your subprogram number, then click *OK*.

Note: There are more selections that can be used to narrow the scope of the report.

6. Click *OK* and the Processing Options window appears.



7. Change *Period Number*, *Fiscal Year*, *Century*, or *Date Override* as appropriate.
 - a. Note: for *Period Number*, July is **1**, August is **2**, September is **3**, December is **6**, June is **12** etc.
 - b. Note: for *Fiscal Year*, **04** is Fiscal Year beginning July 1, 2004, **05** is Fiscal Year beginning July 1, 2005.
8. Click *OK* on this window and then click *OK* on the Printer Selection window. You will return to the menu.
9. Click *Submit Job* and the Work With Batch Versions – Available Versions window appears.
10. Click *Form, Submitted Jobs* and the Submitted Job Search window appears.

Submitted Job Search - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <https://www.nis.ne.gov/jde/servlet/com.jdedwards.runtime.virtual.VCServlet?reloadVCServlet=true> Go Links >>

J D E D W A R D S Submitted Job Search

Select Find Delete Close Row Tools

Host: NISPRD
 User ID: BRANGE
 Job Queue: *

Records 1 - 1 [Customize Grid](#) Mine

	Queue	Status	Description	Priority	Type	User	Job Details	Host	Job #	Environment	
<input type="checkbox"/>	QB7333	D	Done	5	UBE	BRANGE	R5509271_NIS0001_910	NISPRD	910904	JPD7333	nisv

11. Choose the report (R5509271_NIS0001) when the Description field is "Done".

Note: Click *Find* to refresh the window until "Done" is displayed.

12. Click *Row, View PDF* to see the report.

https://www.nis.ne.gov/jde/servlet/com.jdedwards.jas.ube?SERVER=NISPRD&JOBNUMBER=910904&VIEWTYP - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address https://www.nis.ne.gov/jde/servlet/com.jdedwards.jas.ube?SERVER=NISPRD&JOBNUMBER=910904&VIEWTYPE=PDF&USERID=6106287841992127488&FileType=.pc

STATE OF NEBRASKA
 Department of Administrative Services
 Accounting Division
 Budget Status Report
 As Of 01/24/05

01/24/05 14:38:41
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 - Indicates Credit
 Percent of Time Elapsed = 55.99

ACCOUNT CODE DESCRIPTION	BUDGETED AMOUNT	CURRENT MONTH ACTIVITY	YEAR-TO-DATE ACTUALS	PERCENT OF BUDGET	ENCUMBRANCES	VARIANCE
BUDGETED FUND TYPES - EXPENDITURES						
620000 OPERATING EXPENSES						
S21100 POSTAGE EXPENSE	12,500.00	806.72	5,887.53	45.50		6,812.47
S21200 COM EXPENSE - VOICE/DATA	2,025.00	212.39	772.88	38.17		1,252.12
S21400 DATA PROCESSING EXPENSE	2,600.00		127.63	4.91		2,472.37
S21500 PUBLICATION & PRINT EXP	750.00		350.34	46.71		399.66
S24600 RENT EXPENSE-BUILDINGS	8,700.00	739.53	5,134.41	59.02		3,565.59
S24900 RENT EXP-DEPR SURCHARGE	3,100.00		1,512.43	48.79		1,587.57
S25200 RENT EXP-DATA PROC EQUIP	492.00			0.00		492.00
S27100 REP & MAINT-OFFICE EQUIP	100.00			0.00		100.00
S31100 OFFICE SUPPLIES EXPENSE	3,000.00	55.29	1,026.68	34.22		1,973.32
S32100 NON-CAPITALIZED EQUIP FU			1,475.00	0.00		1,475.00
S32101 NON-CAPITALIZED COMPUTER EQUIP			3,782.88	0.00		3,782.88
S34900 MISCELLANEOUS SUP EXP			73.92	0.00		73.92
S54902 AID DISTRIB SECTION SRVCS	10,000.00	525.92	3,728.44	37.28		6,271.56
S55100 DATA PROC SOFTW LIC FEE	1,000.00			0.00		1,000.00
S55200 SOFTWARE - NEW PURCHASES	1,000.00			0.00		1,000.00
S55100 OTHER OPERATING EXP	20,799.00	88.80	496.60	2.40		20,300.40
Major Account 620000 Total	66,056.00	2,428.65	24,170.74	36.59	.00	41,895.26
BUDGETED EXPENDITURES TOTAL	66,056.00	2,428.65	24,170.74	36.59	.00	41,895.26
SUMMARY BY FUND TYPE-EXPENDITURES						
4 FEDERAL FUNDS	66,056.00	2,428.65	24,170.74	36.59		41,895.26
BUDGETED EXPENDITURES TOTAL	66,056.00	2,428.65	24,170.74	36.59	.00	41,895.26

11 x 8.5 in 1 of 1

13. Review report and print if desired.

14. Close Adobe Acrobat Reader.

15. Click *Delete*, then *OK*, to remove the report from the Submitted Job Search window.

16. Click *Close* on this window.

17. Click *Close* on the Work With Batch Versions – Available Versions window to return to the menu.