# TEAM LEADERS UPDATE AND PLANNING DOCUMENT: February 2016

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## OPERATIONS

### Data, Research, & Evaluation (Dean)

- ADVISER Dashboard is Live and in Production
- Revisions of
  - Forms Control (Including Surveys)
  - Data Access and Use
  - Research Review Council
- Preliminary Planning discussions for the Teacher Certification/staff
- Marketing/Communication around the Nebraska Education Information System (NEIS) think NICE.
- Early Childhood Integrated Data System (ECIDS) planning moving forward
- Civil Rights Data Collection (CRDC) work continues with grant from Michael and Susan Dell Foundation
- Data Governance Meeting Scheduled for February/March

### NDE Based Instructional Improvement System IIS Conversation

- February 19, 9-12 at NSEA building
- February 19 9-Noon: unpacking the instructional improvement is; connect; and share
- Early April for Commissioner Symposium Brent, Cory, Kristina and Dave Ludwig; Sharon subsidising
- Who’s invited? unclear on invite list
- Working with schools and inside NDE: professional development provider assessment provided in electronic format things associated with learning management systems, digital content
- 30-40 people from NDE; Teaching and Learning team will provide a "chunk"
- Invitations have not been sent; Dean to send email asking for names, suggestions returned to Dean

### AQuESTT Conference

- Call for Presentations is open… Recruit and promote session presenters focused on the priorities of schools and support
- Registration opens this week

### AQuESTT Evidence Based Analysis

- Comprehensive study of the EBA
- Documentation Resource Available

### ESSA Planning and opportunities for integration/connection to Educational Technology and Data systems

- Finance Data
- OCR

### Privacy and Security Resource available in April

### Technology Planning and Biennium strategy

### National Tech Plan

### Education Super Highway resource

### #Go OPEN conversation

### Ed Ready and NROC strategies

### Research and Evaluation Portal
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#### Finance & Organizational Services (Bryce)

- State Aid is being certified on Feb 16th.
- Budget instructions for 17 Allocation and 18/19 request will be emailed out very soon.
- Central Acct is working alongside HR on expense reimbursement procedural videos.
- Early Adopter Program EAP II “interest request” going to districts in the next week.
- Request for Qualifications (RFQ) for preferred Student Information Systems (SIS) in collaboration with ESUCC

There will be other opportunities to participate

- Working with Tammy Barry to create a spending lid exemption for impact aid.
- Budget meetings for 17 Allocation and 18/19 request will be occurring with program staff very soon.
- Central Acct will be working alongside HR on contract and letter contract procedural videos.

#### Human Resources (Joel)

- Training Provided by HR
  - Harassment Prevention (online)
  - Goat Setting (request team training)
  - Writing Job Descriptions (request team training)
  - Training Under Development Through Other Teams/Sources
  - Records Retention
  - Understanding Medicare (online)
  - Accounting Procedures

- New Appraisal
  - Task will fire on 2/15/16. Due on 6/15/16.
  - Content changes: (1) Employee self-ratings will be answers to 5 questions; (2) new competencies for employees (8) and 4 additional supervisor competencies
  - Goals will still be required.
  - Workflow - moves to next step only when previous step is completed. Manager presentation and signoff is now one combined step. Managers may wish to

N/A

- Invite HR to one of your team meetings to:
  - discuss the new appraisal;
  - provide job description training;
  - provide goal setting training.
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- **Effective Performance Management** (for supervisors) - 3/16/16 or 6/29/16 (NDE only) and 3/30/16 (open to all agency supervisors)
- Specify deadline for employee completion.
- Appraisals completed between 7/1/15 - 12/31/15 can defer the task until 2017 and cover the remainder of 2015 not included in the last appraisal through 12/31/16.
- **Invite Joel or Amy to team meeting to facilitate the discussion with team Amy will send more information to all employees**
- **Last half of 2015 reviews, can be deferred to 2017**
- **Suggestions, best practices around appraisal process that might be helpful to share with others**
- **more frequent, short meetings with staff**
- **shared understanding of the ratings; encourage participation in the supervisor trainings**

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<td>- Discussion with OCIO about</td>
<td>- Supporting the work and technology</td>
<td>- Hiring new Media Specialist</td>
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**Technology (Brent)**

- Improving Wireless Access at NDE, Sharepoint environment and hardware system updates.
- Working with ESU staff on a statewide LOR adoption and BlendEd.
- We have started deploying desktop computers to conference rooms. A, C, B, V-tel and State Boardroom now have computers. Staff will have to bring files on a flash drive or access them via google drive. D and future F will also receive them.

**PROGRAMS and SERVICES**

**Approval and Accreditation (Freida)**

- **PBIS** -- new RFP has been released and application is being developed in collaboration with SPED.
- **Safety & Security** -- Assessment tool for review of safety plans and protocols is being developed.
- **Accreditation & Approval** -- Review of Assurance Statements continues, followed by support or violation warnings according to need.
- **ESUCC/PDO 2-year Calendars** -- location on web and use to promote collaborative work/support [http://esucc.org](http://esucc.org)
  - check for NDE conflicts when scheduling activities
  - let ESUCC know of other activities
  - connect via distance for those who cannot travel? (Brent); prefer in person but use as an alternate
- **ESUCC/NDE Joint meeting April 14, 2016**

- **Preparation for the AQuESTT Conference Pre-sessions** in collaboration with the NE Learning Forward Organization and the ESIS (Education of Systems-Involved Students) schools.

- **Staffing of teams for Rule 10 CIP External Reviews for the 2016-17 school year & training for increased inter-rater reliability.**
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### Adult Program Services

(Sharon)

- **GED passing score** is lowered. Rule 81 revision underway.
- **Teacher Cert**: Continuing efforts to digitize system. (OnBase)
- Preliminary conversation about updating the TC system (DREI team)
- Renewal notices to 4,500 teachers last month.
- **EdPrep**: Team established for Bellevue University teacher ed approval; 1st Year Teacher Employer Survey being prepared.
- **PPCS**: Investigating conversion of microfilm to a digital system (OnBase).

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<th>Protocol for responding the State Board members who contact staff regarding specific individuals/programs.</th>
<th>Meetings NDE should take note of and attend? What is critical to be at with regard to ESUC?</th>
<th>ESUPDO meetings in September/November/January/May</th>
<th>Not go to deliver, but an opportunity to build relationships with ESUs</th>
<th>17 ESUs to make 17 contacts</th>
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<td><strong>Teacher Shortage Report</strong>: <a href="http://www.education.ne.gov/EducatorPrep/TopPages/TeShortage.html">http://www.education.ne.gov/EducatorPrep/TopPages/TeShortage.html</a></td>
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<td><strong>Teacher Testing-implementation progress</strong>: Require passing a content test this year Permit available to continue passing the test</td>
<td>Brad Dirksen is team staff lead for Educational Opportunities and Access Tenet Committee member.</td>
<td>March - continuing conversation with educator preparation regarding implications of AQuESTT for educator preparation.</td>
<td>Continuing efforts to engage educator preparation faculty with PK-12 initiatives.</td>
<td>Develop/revise veterans education outreach material and collaborate with Nebraska Department of Labor with GI Bill approval of on-the-job-training and apprenticeship programs.</td>
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<td><strong>Master Teacher (Rule 22)/NBPTS</strong>: Going out soon; 69 people requesting $5,000 bonus</td>
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<td>Adult Education - stronger partnerships and focus on college and career readiness.</td>
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<td>Rule 25 upcoming to implement statutory changes.</td>
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**Early Childhood (Melody)**

- Revise Rule 41 and Rule 42 to make rules congruent with statutes.
- Veterans Education: Investigating conversion to OnBase.
- Conducting compliance surveys and program approvals per VA requirements. Implementing new database system to improve accuracy and efficiency.
- Look for engagement of teachers, consider using this group.

**Federal Programs**

- CEELO-Build Initiative - Teaching and Learning Table
- Grant for Nurturing Healthy Behaviors - Board Follow-up
- ECIDS - Satish information gathering - is/will be meeting with others
- AdvancED - EC program accreditation - work with Freida’s team
- DHHS - Early Childhood Comprehensive Systems IMPact Grant application - DHHS Maternal and Child Health
- Sub-Grant conversations with DHHS CCDF. Nicole Vint - board action April

- What is the correct amount of information to give to the board?
- Process for contributions from additional team members?

- Inclusion Training - EC Sped, DHHS
- TS Gold meetings - Teresa, Amy, Steve M.
- Refining training approval processes - DHHS Licensure
- ECIDS
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(Diane)

**Priority Schools/In Need of Improvement** (Sue)
- Project Sponsor: Dr. Frison
- Project Charter
- Project Team: Sue, Anderson, Aprille Phillips (Santee), Matt Heusman (Loup County), Cory Epler (Druid Hill), Russ Masco, Pat Madsen, Atwell Mukusha, Brian Halstead
- Initial Priority School Contacts/Visits

Focus is around developing support for needs improvement schools and priority school strategies for sharing
- Melody - one school has significant early childhood; Steve M. - also special education concerns
- Still working on needs for Loup County and Santee

- Supports for Needs Improvement Schools
- Analysis/Use of AQuESTT EBA Data

- Priority School Intervention - Initial Work
- Support for Needs Improvement Schools

- 2016 AQuESTT Conference
- AQuESTT Classification for 2016

(Gary)

**Special Education**
- Preparation of State Systemic Improvement Plan (SSIP) for IDEA Parts B & C
- Preparation of IDEA Parts B & C annual application/State Maintenance of fiscal support
- Respond to OSEP Fiscal Compliance Letter
- Respond to SPED cluster audit questions

- RDA Discretionary IDEA TIP Grants Insuring that efforts relate and line up with AQuESTT
- Target Improvement plans.
- Tied to school improvement plans

- RDA Discretionary IDEA TIP Grants
- Revision of required IDEA district “determinations” criteria

- SPED and T & L Collaboration activities
- Part B & C SSP
- SPED district “determinations”
- Dyslexia TA Document
- D/HH Interpreter TA Document
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### Statewide Assessment (Valorie)
- Technology issues in test engine IINSIGHT provided by Data Recognition Corporation will most likely result in the release of an RFP for assessment one year earlier than had been planned. Most likely release date will be late summer, early fall 2016. Assessment had not planned to release an RFP until 2017.
- The vision of assessment is being revisited.

### Teaching and Learning (Cory)
- Team Name Change: Working to provide information to schools/districts regarding the supports provided by the T&L team
- Standards Timeline: Comprehensive timeline for revision of all content area standards; Physical Education begins this month, multiple Career Education areas this summer, Science will begin this fall; McREL is completing a comparison document between the Nebraska Science Standards and the Next Generation Science Standards (NGSS)
- Competency-Based Education (CBE) Exploratory Cohort: Schools will apply for
- State Board Communication: Our staff continue to receive direction communication and requests from state board members. How should our staff handle requests from state board members?
- Professional Learning Needs: Team will begin to utilize AQuESTT EBA results to develop coordinated, systematic professional learning experiences
- Priority Schools: Will work closely with AQuESTT project team to provide targeted support for priority/needs improvement schools (curriculum alignment, content-specific support, integration of career readiness standards, etc.)
- Standards review and revision processes
- Strengthening the collaboration across other teams and programs (special education, 21st CCLC, etc.)
- Advancing the development and curation of digital learning resources
- Summer professional learning experiences
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### Vocational Rehabilitation (Pat)
- *Project Search State training, Omaha Jan 2016*
- *Project Search video: Work Their Best [https://www.youtube.com/watch?v=jFhn5fJtHuA](https://www.youtube.com/watch?v=jFhn5fJtHuA)*
- *Career Pathways Grant:*
  - working with Rich Katt on training
  - only state to receive grant that is working with clients to improve their job situation

### Disability Determinations (Leslie)
- * VR State Training Conference October 2016 in LaVista*
- * National Program Evaluation conference September 2017 in Omaha*

### From the Commissioner

## Vocational Rehabilitation

### Current Information
- Participation in a multi-year exploratory program around CBE. The link above includes more detailed information.

### Vocational Rehabilitation Comm (Pat)

### Disability Determinations Comm (Leslie)

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Strategic Planning