

LEADERS COUNCIL MEETING MINUTES
August 9, 2013

Members Present: Joel Scherling, Mark Schultz, Brian Halstead, Betty VanDeventer, Brent Gaswick, Donlynn Rice, Dean Folkers, Melody Hobson, Mary Ann Losh, Margaret Worth, Freida Lange, Diane Stuehmer, Valorie Foy, Sharon Katt, Russ Inbody, Gary Sherman, Scott swisher

Also Present: Denise Fisher, Paul Haas

1. Receiving Registration Payments via Credit Card (Russ Inbody, Paul Haas)

Accounting is reviewing the option to offer credit card payments for various registration fees relating to Department workshops, etc. If your team is interested in providing this option for payment of registration fees, please contact Paul Haas. Paul would like to have the estimated use of a credit card within the next two weeks. He is looking for the amount of registration fee and the estimated number of attendees anticipated for the conference. Brent will investigate the use of Echosign to facilitate this option. An update of the process will be provided at the September LC meeting.

2. Use of Federal Funds for Meetings/Conferences (Margaret Worth)

Margaret discussed the guidelines and restrictions on use of federal funds for supplying meals at meetings and conferences. If you have any questions regarding use of federal funds, please contact either Russ Inbody or Margaret Worth. There needs to be a distinction between providing a lunch as part of a conference and providing a lunch as a contract for service for NDE.

3. Dynamics CRM Feasibility Study Update (Dean Folkers)

NDE will be conducting a feasibility study on the implementation of a Customer Relationship Management tool that would align and support of number of existing and emerging projects in the department including Special Education, Early Childhood, Title I, and other. The contract outlining the work is underway. Dean will provide additional updates and engagement opportunities for the staff as they emerge.

4. Operation Data Collection Forms Clean-Up Update (Dean Folkers)

The review process is about 50% complete and is essentially an effort to be in compliance with AM 709 and create a baseline for automating the process in the future.

5. P-20 and SFSF High School Feedback Reports (Dean Folkers)

P-20 Data System and governance council is a piece of the Governor's P-16 initiative relating to longitudinal studies (Goal 3). A P-20 Management Council workgroup have been engaged in moving pieces forward to increase the quality of postsecondary data and formalize processes of data sharing and use. A project resulting from the SFSF requirements is to create a High School Feedback Report by December 31, 2013. Dean provided sample handouts of other state P-20 High Schools Feedback Reports for review and invited additional thoughts and ideas as the work to create one continues.

6. Super Day Topic for August 20 (Scott Swisher)

There will be no Super Day for August.

7. Scheduling LC Meetings (Scott Swisher)

Future LC meetings will be held after the State Board meeting beginning at 2:00 p.m.

8. Teacher evaluations for early childhood teachers (Melody Hobson)

Developing teacher evaluations for early childhood. (Handout)

9. Other

- Thanks to the NeAT Team for all the assistance and service provided during Administrators' Days. (Valorie Foy)
- Thanks to the DRE team for their timely assistance in providing NeSA and SOSR data. (Valorie Foy)
- Commissioner Search (Joel Scherling). Next step is developing application for candidates. LCs are asked to come up with questions for the Search Committee to use to facilitate the selection process.
- Budget Deficit requests will come out on Monday. (Russ Inbody)
- The NeAT team created a technology related report that summarizes information about schools use and adoption of technology. Matt Heusman helped compile all the data and created charts providing the information. The report is still in a draft state but will be shared once it is completed. (Brent Gaswick)