

FINAL CHECK



Q. What do I need to know about my final check?

A. Your final check will include any wages due for actual days worked or paid leave used, plus the payoff for any unused vacation leave (any age) and if age 55 or older, one-fourth of your accumulated unused sick leave not to exceed 480 hours. The rate of payment is based on your regular pay rate at the time of your retirement.

Your final check is usually processed within a couple weeks of your last day, as long as your final timesheet is submitted and approved on a timely basis. Your final check will be direct deposited.