



Employee Self Review Step of Competency/Goals review template

- ↳ Employee Self Review step will consist of five questions. The first three questions will be competency related:
 - **Question 1:** One of my top two competencies is: <An Employee would select one of the eight competencies: A Manager will select one of twelve>
I believe this is one of my top competencies because: <Employee would enter their response in comment box>
 - **Question 2:** The other one of my top two competencies is: <Employee would select one from the eight competencies: A Manager will select one of twelve>
I believe this is one of my top competencies because: <Employee would enter their response in comment box>
 - **Question 3:** One of the competencies which I could improve on is: <Employee would select one of the eight competencies: A Manager will select one of twelve>
I believe development in this area is important because: <Employee would enter their response in comment box>

- ↳ The remaining two questions are open ended:
 - **Question 4:** The thing I am most proud of: <Employee would enter their response in comment box>
 - **Question 5:** Do I have the tools to do my job <Employee would enter their response in comment box>